



**Cooperative Development of Operational Safety and
Continuing Airworthiness Programme
COSCAP - SOUTH ASIA**



International Civil Aviation Organization

COSCAPSA/SCM/21/DHAKA/001/102

04 Oct 2011

Sub: Invitation to attend the 21st Steering Committee Meeting of the COSCAP-South Asia during 12-14 December, 2011 at Dhaka, Bangladesh

Dear Sir/Madam,

On behalf of the Steering Committee of the COSCAP-South Asia and myself I take this opportunity to extend a very warm and cordial invitation to your administration to attend the 21st Steering Committee Meeting of the COSCAP-South Asia during 12 to 14 December, 2011 to be held in Dhaka, Bangladesh.

The meeting is expected to be attended by in addition to the Director General of Civil Aviation Administrations of the member states, the representatives of the ICAO, IATA, EASA, FAA, Boeing, Airbus, Bombardier, DGAC France, Transport Canada and many other stake holders and donor agencies to whom the invitation is being sent.

I take this opportunity to reiterate here that the COSCAP-South Asia is a cooperative regional agreement between the South Asian states of Afghanistan, Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan and Sri Lanka for the development of safety oversight capabilities of the member Civil Aviation Administrations with the objective of promoting safety, efficiency and regularity in the air transport sector in the respective states and also in the sub-region as a whole. The programme aims at strengthening its organizational structure and capacity towards the establishment of a Regional Safety Oversight organization in furtherance of aviation safety, which is a vital necessity for the growth of air transport operations in the region.

The Steering Committee Meeting, in addition to its primary task of reviewing progress of the past performances and setting course for future goals and objectives, serves as a dedicated forum for prompting dialogue, coordination and cooperation in matters of Flight Safety, Harmonization of Rules, Regulations and Procedures, Training of Personnel, Inspection and Certification and Safety Interventions for Accident Prevention in line with the applicable international standards and industry best practices.

The Programme Steering Committee customarily invites the CEOs/Director Operations/Engineering of major Aircraft Operators and Service Providers in the region through the respective Steering Committee Members to attend its meetings. Hence it is expected that the Steering Committee members would kindly follow the tradition and extend this invitation to their industry partners for participation at the meeting.

The provisional agenda of the meeting is enclosed hereto. Further details relating to the organization and conduct of the meeting will be available shortly at the official website of COSCAP-SA at <http://www.coscapsa.org/SteeringCommitteeMeetings/>.

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I wish to avail myself this opportunity of requesting each member Civil Aviation Administration to make a short presentation of not more than 15 minutes at this meeting on a topic which in their opinion may be of particular importance and relevance to them and also to other member states to which finding a solution through Regional Approach is considered desirable.

I shall be thankful if you would kindly confirm your participation and the participation of other staff from your administration /industry partners at this meeting in completing the attached registration form and forward the same to the regional Programme Coordinator as mentioned in the Registration Form.

Yours Faithfully

Air Commodore Mahmud Hussain
Chairman, COSCAP-South Asia
Dhaka, Bangladesh